



PLEASE ALLOW A MINIMUM OF SEVEN BUSINESS DAYS FOR PROCESSING

BEFORE YOU DIG, CALL DIGGERS HOTLINE: 811

Otoe County/City of Nebraska City
1409 Central Avenue
Nebraska City, NE 68410-2223

Building Inspector
Phone (402) 873-5515
Fax (402) 873-5685

2012 International Building and 2012 International Residential Code

NEBRASKA CITY/OTOE COUNTY BUILDING PERMIT APPLICATION

Date: \_\_\_\_\_ PLEASE MAKE CHECKS PAYABLE TO: CITY OF NEBRASKA CITY Permit: \_\_\_\_\_
Property Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_
Property Address: \_\_\_\_\_ Zoning: \_\_\_\_\_ Lot Size: \_\_\_\_\_
Legal Description: \_\_\_\_\_
Applicant Address: \_\_\_\_\_
Contractor: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_
Email: \_\_\_\_\_ State Contractor #: \_\_\_\_\_

The applicant is applying for a permit to: (Check all that apply)

- Renovation of Structure Built Prior to 1978 (lead form)
Construct a New Structure
Alter a Structure
Enlarge a Structure
Fence (Linear Feet and Height)
Construct a Garage/Storage Shed
Deck / Porch Front / Rear (Circle all that apply)
Pole Building (Sq ft)
Other:

Structure Type: FRAME / BRICK / OTHER (Circle)

Number of Levels: \_\_\_\_\_
First Floor Living Area (sq ft.): \_\_\_\_\_
Second Floor Living Area (sq ft.): \_\_\_\_\_
Unfinished Basement (sq. ft.): \_\_\_\_\_
Finished Basement (sq ft.): \_\_\_\_\_
Slab On Grade/Footing (sq ft): \_\_\_\_\_
Garage/Storage Shed: L \_\_\_\_\_; W \_\_\_\_\_; H \_\_\_\_\_
Front / Rear Deck (sq ft.): \_\_\_\_\_
Front / Rear Porch (sq ft.): \_\_\_\_\_

With the Intended Use of:

- Residence - Single Family
Residence - Multi Family
Commercial (Plans to State Fire Marshal's Office also)
Garage/Storage Shed

Calculated Value of Construction: \_\_\_\_\_
(Value = Labor (even if doing own) + Materials)
or ICC Building Valuation Data Table: \_\_\_\_\_

Please detail the future use of what the structure will be used for:

Architect: \_\_\_\_\_ Cell: \_\_\_\_\_ Plumber: \_\_\_\_\_ Cell: \_\_\_\_\_
Electrician: \_\_\_\_\_ Cell: \_\_\_\_\_ Heating: \_\_\_\_\_ Cell: \_\_\_\_\_

I hereby affirm the correctness of the above data and further, that I will abide and certify that my subcontractors will abide by the plumbing, electric heating and applicable building code of the city/county. \*\*\*\*\* Construction must begin within 180 days of issuance to make permit valid. \*\*\*\*\*

Printed Name of Applicant

Signature of Applicant

DO NOT WRITE BELOW THIS LINE

Deposit Due: \_\_\_\_\_ plus Permit Fee: \_\_\_\_\_ = Total Amount Due: \_\_\_\_\_

Cash: \_\_\_\_\_ Check: \_\_\_\_\_ Credit Card: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Deposit Returned: \_\_\_\_\_

Building Inspector Zoning Administrator City Clerk
Comments: \_\_\_\_\_

(402) 873-5515 Please notify our office 24 Hours in advance for inspections that you need. - Thank you. (402) 873-5515

CHECKLIST FOR INSPECTIONS:

- Set of Plans with Check & Application
Footings: Prior to Pouring Concrete
Plumbing: Drains Under Basement Floor
Plumbing: Water Line
Sewer/Septic/Lagoon
Framing Rough-in\*
Plumbing Rough-in\*
Mechanical Rough-in\*
\*These inspections need to be completed at the same time \*
Final Inspection Prior to Occupancy

Final Inspection Date: \_\_\_\_\_

**ALL FEES MUST BE PAID WHEN APPLICATION IS MADE.  
NO PERMIT WILL BE ISSUED UNTIL PROPER FEES ARE PAID.**

**YOUR SPECIAL ATTENTION is called to the following:**

This permit is granted on the express condition that the said construction shall in all respects conform to the Ordinances of this jurisdiction including any Zoning Ordinances regulating the construction and use of buildings, and may be revoked at any time upon violation of any provisions of ordinances.

A weatherproof placard given at the time the permit is issued must be displayed on premises. The department must be notified and inspection made of prior construction work as requested on weather card. All new buildings and additions or alterations to existing buildings require a minimum of four (4) inspections: (1) Footings, drain tile systems, foundation and basement walls, when walls are at least four feet high, but before back filling and before proceeding with the superstructures. (2) All plumbing, building drain, building sewer and rough in. (3) Framing prior to lath or gypsum board covering but after fire stopping, electrical, plumbing and mechanical systems are installed. (4) Final inspection when building or structure is completed.

On jobs involving reinforced concrete work, inspection must be made after steel is in place but before the concrete is poured.

The department reserves the right to reject any work which has been concealed or completed without first having been inspected and approved by the Department in accordance with the requirements of the various codes.

Any deviation from approved plans must be authorized with the approval of revised plans subject to the same procedure established for the examination of the original plans.

The permit is not valid if construction work has not started within 180 days from the date the permit is issued.

Request for final inspection should be made by postcard or a phone call to this department when construction work is completed and all mechanical systems are installed. Painting, flooring or decorating is not required before Final Building Inspection.

**Final Inspection and Certificate of Occupancy must be obtained before occupying the building.  
(402) 873-5515**

Please mark the location of the proposed structure in the section below:

NW ¼	NE ¼
SW ¼	SE ¼

\*Any engineering charges incurred for drainage review or additional plan review, as deemed necessary by the Building Inspector, will be added to the Building Permit charges

Show all dimensions of your Lot and Building, Front, Side & Rear set backs and location of any existing buildings below:

**Property/Lot Line in Bold**

Street or Road Name _____	
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