

CITY OF NEBRASKA CITY, NEBRASKA
MINUTES OF CITY COUNCIL REGULAR MEETING
January 19, 2015

Pursuant to due call and notice thereof, a Regular Meeting of the City Council of the City of Nebraska City was conducted in the William F. Davis Room at City Hall, 1409 Central Avenue, on January 19, 2015. Notice of the meeting was given in advance thereof by posting in at least three public places, the designated method for giving notice, as shown by the Certificate of Posting Notice attached to these minutes. Availability of the agenda was communicated in advance to the media, Mayor and Commissioners of this proceeding and said meeting was open to the public.

Mayor Hobbie called the meeting to order at 6:00 p.m. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Mayor Jack Hobbie then led in the Pledge of Allegiance. Upon roll call the following answered present: Jim Stark, Jeff Crunk, Vic Johns, Mindy Briley and Mayor Hobbie. The following City Officials were present: City Administrator Joe Johnson, City Clerk-Treasurer Arnold M. Ehlers, City Attorney David Partsch, Police Captain Lonnie Neeman, EMS Chief Andrew Snodgrass, and Public Properties Director/Zoning Director Dan Giittinger.

Crunk moved to approve the minutes of the January 5, 2015, City Council Regular Meeting, seconded by Commissioner Briley. Upon roll call the following voted YES: Johns, Briley, Crunk, and Mayor Hobbie. Voting NO: None. Abstain: Stark. Motion adopted.

Commissioner Briley moved to pay all claims as presented, seconded by Crunk. Upon roll call the following voted YES: Stark, Johns, Crunk, Briley and Mayor Hobbie. Voting NO: None. Motion carried.

Arbor Mart	Fuel	1403.85	Mullenax	Sup	133.11
Avon Mfg	Equip	144.21	Nationwide	Inv	40998.50
BKD	Audit	5500.00	NC Utilities	Util	6424.86
Boatright, K	Dance	571.50	NCTC	Dues	350.00
Bound Tree	Sup	943.39	NE Dept of Rev	Sls Tax	694.51
BSN Sports	Sup	100.49	NE Workforce	Misc	1666.66
Card Services	Misc	462.98	O'Reilly	Sup	172.76
Casey's	Fuel	50.69	Orscheln	Sup	73.89
Douglas Tire	Rep	18.00	Otoe County Clerk	Contr	4423.46
Eakes Office	Sup	219.57	Paper Tiger	Sup	35.00
EMS Billing	Contr	3943.74	Payroll	Payroll	72352.81
Galls	Unif	387.91	Polk City	Sup	175.00
Gatehouse	Adv	105.38	Purchase Power	Postage	806.50
Great Plains Uniform	Unif	218.00	Quill Corp	Sup	136.73
Guardian	Ins	3695.34	River View Pest	Pst Cntrl	176.00
Harding & Shultz	Legal	1182.50	Shell	Fuel	1940.49
HireRight	Med	25.75	Smith, T	Dance	435.00
Ideal Pure Water	Sup	61.92	SE Area Clerks	Dues	10.00
IIMA	Dues	155.00	Tag's One Stop	Fuel	77.91
Jensen, E	Dance	228.75	Thurman's Bike	Sup	640.00
Johnny's Cycle	Rep	543.00	Tree City Tees	Unif	85.97
Jordan, M	Dance	56.25	Tyco Integrated	Contr	154.95
KR Creative	Sftwre	282.56	UHC	Ins	59760.60
Landis Engine	Sup	22.99	Unifirst	Sup	83.00
Lant, J	Misc	70.00	USPS	Postage	49.00
Larson Motors	Rep	16.54	Van Wall Turf	Rep	862.86
Lincoln Financial	Ins	2534.37	Verizon	Tele	14.08
Matheson	Sup	312.18	Voice News	Adv	73.50
Mead Lumber	Sup	4.26	Watkins	Sup	117.43
Mercer's	Sup	195.71	Wenzl Hardware	Sup	5.59
Microfilm Imaging	Contr	80.00	Windstream	Tele	2422.22
Farmers Coop	Sup	60.00	Wostenberg, R	Rfnd	25.00

MOARC	Dues	250.00
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Mayor Hobbie presented years of service awards to those employees present. 5 Years: Coray Bell, 10 Years: Dana Schebaum and Nate Wigington, 25 Years: Scooter Edmisten. Mayor Hobbie thanked them for their loyalty and service to the citizens of Nebraska City.

Joe Johnson provided the City Administrator’s Report to each council member also a report on legislative bills introduced in the Unicameral. The Treasurer reported a cash and reserve balance on hand as of December 1, 2014 of \$1,266,018.59; receipts of \$638,645.38; expenditures of \$905,329.70; leaving a balance on hand as of December 31, 2014 of \$999,334.27. Stark: “I have a question about the Treasurer’s Report. The CD balance of the utilities changed by \$1,000,000.00 from October to January. The past two years (unintelligible). Ehlers: “The Treasurer’s Report is prepared off a template and we use bank statements and the CD’s are not contained on the bank statements and so that \$9,100,000.00 carried over and \$1,000,000.00 was just a typographical error and that was corrected at the end of September. Stark: “So when you (unintelligible). Ehlers: “At the end of September it wasn’t in time to get on the September report but it was caught at that time and the appropriate changes were made. Stark: “But did they cash those to make payments on bonds or pay off bonds or buy bonds (unintelligible). What did they do? Ehlers: I don’t understand the question sir. Stark: What did they do with the cash? Do they tell you what they do with the money? Ehlers: “Yes sir, yes sir. Stark: Do you recall what they did? Pay down a bond? Ehlers: “They started off the year with \$10,100,000.00 in CD’s and they used \$2,000,000.00 to pay off bonds that I called. Stark: “(unintelligible) (clicking). Ehlers: Yes, the October report should have been the correct one. Mayor Hobbie asked that the reports be placed on file.

Timothy Christians addressed to council asking for three changes in for the 2015 Tree City Half-Marathon. 1. Lengthen the time allowed for participants to finish the race; 2. Move the Start/Finish Line from 2700 Sylvan Road to 14th & 4th Avenue, and 3. Close 4th Avenue from 14th to 15th from 5:00 A>M> to completion. Moved by Stark and seconded by Johns to approve the proposed changes to the 2015 Tree City Half-Marathon. Upon roll call the following voted YES: Briley, Crunk, Johns, Stark and Mayor Hobbie. Voting NO: None. Motion adopted.

Dan Giittinger presented a request from Mary Givehand and James Neil to vacate the west half of the alley located in Block 1; Prairie City Addition. Mr. Giittinger explained that this is an undeveloped alley and Mrs. Givehand has maintained the alley as part of her yard. Mr. Giittinger added that the city has overhead electric utilities in the alley and would need to retain a utility easement. Moved by Stark and seconded by Commissioner Briley to direct the city attorney to draft an ordinance vacating that portion of the alley as requested. Upon roll call the following voted YES: Crunk, Johns, Briley, Stark and Mayor Hobbie. Voting NO: None. Motion adopted.

EMS Division Chief Andrew Snodgrass presented the recommendation from NCF&R to award a contract to Arrow Mfg. Inc. for a 2015 Chevy K3500 4X4 Gen 2 Ambulance in the amount of \$191,702.00. Mr. Snodgrass explained that \$185,000.00 has been donated from various foundations to help pay for the unit and that he feels that the additional \$6,702.00 can be paid through budget efficiencies. Moved by Stark and seconded by Crunk to approve awarding a contract to Arrow Mfg. Inc. in the amount of \$191,702.00 for a 2015 Chevy K3500 4X4 Gen 2 ambulance. Upon roll call the following voted YES: Briley, Johns, Crunk, Stark and Mayor Hobbie. Voting NO: None. Motion carried.

Andrew Snodgrass presented a proposal from Fitch & Associates, LLC to review options regarding the most cost effective manner to provide ambulance services to the area. Moved by Stark and seconded by Johns to award a contract to Fitch & Associates, LLC for a study not to exceed 20 hours at \$275.00 per hour with no travel expenses. Upon roll call the following voted to approve the contract. YES: Crunk, Briley, Johns, Stark and Mayor Hobbie. Voting NO: None. Motion carried.

City Attorney David Partsch informed the council that he had received a couple of suggestions from Stark to revise the job descriptions for the City Administrator and the City Clerk – Treasurer. Mayor Hobbie stated that he had some suggestions and would give them to Mr. Partsch after the meeting. Mr. Partsch informed the council that he would incorporate the suggestions in the descriptions and email them to each of the commissioners for their review.

David Partsch informed the council that he has prepared a help wanted ad for the City Administrator’s position and the City Clerk – Treasurer’s position and would provide email them to the council for review.

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Stark requested that the City Administrator and the City Clerk – Treasurer provide weekly activity reports to the council members. Mayor Hobbie informed the council that he has been receiving reports and would make them available to the council members.

Stark asked how claims process works for the city. He is aware of how it works at the utilities department. Mr. Johnson suggested that Stark and any council member visit with City Clerk – Treasurer at City Hall to get a very good understanding of how the process works and the checks and balances involved. Mr. Johnson informed the board that Mr. Ehlers has developed a great idea to improve the claims paying process.

Bill Moore requested speakers be added to the room to assist everyone to hear what is being said.

Meeting adjourned at 6:42 p.m.

Arnold M. Ehlers, City Clerk - Treasurer