

CITY OF NEBRASKA CITY, NEBRASKA
MINUTES OF CITY COUNCIL REGULAR MEETING
August 18, 2014

Pursuant to due call and notice thereof, a Regular Meeting of the City Council of the City of Nebraska City was conducted in the William F. Davis Room at City Hall, 1409 Central Avenue, on August 18, 2014. Notice of the meeting was given in advance thereof by posting in at least three public places, the designated method for giving notice, as shown by the Certificate of Posting Notice attached to these minutes. Availability of the agenda was communicated in advance to the media, Mayor and Commissioners of this proceeding and said meeting was open to the public.

Mayor Hobbie called the meeting to order at 6:00 p.m. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Mayor Jack Hobbie then led in the Pledge of Allegiance. Upon roll call the following answered present: Jim Stark, Jeff Crunk, Dean Handy, Mark Mercer and Mayor Hobbie. The following City Officials were present: City Administrator Joe Johnson, City Clerk-Treasurer Arnold M. Ehlers, City Attorney David Partsch, and Public Properties Director/Zoning Director Dan Giittinger.

Commissioner Handy moved to approve the minutes of the August 4, 2014, City Council Regular Meeting, seconded by Commissioner Mercer. Upon roll call the following voted YES: Crunk, Stark, Mercer, and Handy. Voting NO: None. Motion adopted. Abstain: Mayor Hobbie.

Commissioner Mercer moved to pay all claims except Claim No. 7250R, seconded by Commissioner Handy. Upon roll call the following voted YES: Stark, Crunk, Handy, Mercer and Mayor Hobbie. Voting NO: None. Motion adopted.

Alamar Uniforms	Unif	251.22	TERRY LEECH	Rfnd	100.00
Allied Recycling	Garbage	337.34	LINCOLN FINANCIA	Ins	2467.38
Arbor Mart, Inc	Fuel	3323.74	Martin Marietta	Sup	1129.97
Arbor Outdoor Po	Rep	54.89	Matheson Tri-Gas	Sup	177.72
Bill Walters & S	Rep	326.38	MD Aquatics, LLP	Contr	1178.00
Bishop Plumbing	Rep	65.00	Mercer's Do-It-B	Sup	201.51
Bohl Plumbing an	Rep	870.14	Midwest Machine,	Rep	30.00
Bound Tree Medic	Sup	393.33	Midwest Turf and	Chem	293.50
Brown's Shoe Fit	Postage	9.33	Missoula Childre	Fine Arts	50.00
Callaway Golf Sa	Mdse	197.64	Mullenax Auto Su	Sup	343.88
Card Services	Misc	370.88	Nationwide Trust	Inv	16067.18
Carrot-Top Indus	Sup	448.69	Nebraska City Ro	Dues	375.00
Casey's General	Fuel	192.50	Nebraska City Ut	Util	44967.33
Century Lumber C	Sup	15.99	Nebraska Departm	Sls Tax	1505.54
Channing Bete Co	Dues	84.95	O'Reilly Auto Pa	Sup	165.76
City of Nebraska	Artist	1736.55	Card Services (O	Sup	90.10
Coca-Cola Refres	Bev	154.01	Otoe County Cler	Contr	4423.46
Concrete Industr	Sup	787.50	Paper Tiger Shre	Garbage	35.00
Don's Johns & Se	Sup	350.00	Payroll	Payroll	99247.67
Double Eagle	Bev	414.20	River View Pest	Pst Cntrl	362.00
Douglas Tire Co.	Rep	26.00	S Systems	Sup	13.50
Eggers Brothers,	Sup	286.92	Schneider Electr	Rep	267.50
EMS Billing Serv	Contr	4337.91	Shell (P	Fuel	2598.96
Fareway Stores,	Conc	112.27	SIGNATURE PAINTI	LB840	6900.00
Gatehouse Media	Adv	597.58	St. Mary's Commu	Sup	361.72
Grimm's Gardens	Maint	612.85	TD FUTURES	Rfnd	25.00
GUARDIAN	Ins	3585.73	Tielke's Sandwic	Conc	12.40
Hopkins Automoti	Sup	79.90	Top Quality Glov	Sup	109.00
Ideal Pure Water	Sup	149.31	Tri-State Office	Sup	145.79
J. Park, LLC	Rent	900.00	UHC	Ins	61042.69
Jebro Inc.	Sup	1022.39	Unifirst Corpora	Sup	66.52
Joe Johnson	Mileage	109.61	US GAMES	Equip	175.49

K & Z Distributing	Bev	139.20	VERIZON WIRELESS	Tele	14.06
KONICA MINOLTA B	Contr	193.79	Voice News	Adv	73.50
Landis Engine Co	Rep	249.20	Watkins True Val	Sup	190.89
League of Nebr.	Dues	12240.00	Windstream,Inc.	Tele	2424.62

Moved by Commissioner Handy and seconded by Crunk to approve Claim No. 7250R. Upon roll call the following voted YES: Stark, Crunk, Handy and Mayor Hobbie. Voting NO: None. Abstain: Mercer. Motion carried.

Mayor Hobbie opened the Public Hearing on the LB840 loan/grant application from Crystal Bennett DBA Fox Center, LLC. Stephanie Shrader addressed the council with the details of the application. The State Fire Marshall revised the building capacity to 500 from 300 which requires additional fire suppression. Total cost of the system is \$42,000.00. The loan will be for \$5,800.00 and the grant \$13,320.00. No one else spoke in support or opposition to the loan/grant application. Moved by Commissioner Handy and seconded by Mercer to close the Public Hearing. Upon roll call the following voted YES: Crunk, Stark, Mercer, Handy and Mayor Hobbie. Voting NO: None. Motion adopted.

Mayor Hobbie opened the Public Hearing on the proposed change in the sign ordinance. Joe Johnson explained that the requested change is to allow the new hospital to erect a sign on city R-O-W. No one else spoke in support or opposition to the proposed change in the sign ordinance. Moved by Commissioner Handy and seconded by Mercer to close the Public Hearing. Upon roll call the following voted YES: Crunk, Stark, Mercer, Handy, and Mayor Hobbie. Voting NO: None. Motion carried.

Joe Johnson provided the City Administrator’s monthly report to the Mayor and Commissioners. The Treasurer reported a beginning cash balance on hand as of July 1, 2014 of \$597,284.98; revenues of \$750,014.14; expenditures of \$630,029.42; leaving a cash balance on hand as of July 31, 2014 of \$717,269.70. Mayor Hobbie asked if there were any questions on the reports. Mayor Hobbie asked that the reports be placed on file.

Moved by Commissioner Handy and seconded by Crunk to approve Resolution 2641-14 approving the loan/grant to Fox Center, LLC in the amount of \$18,820.00. Upon roll call the following voted YES: Mercer, Stark, Crunk, Handy and Mayor Hobbie. Voting NO: None. Motion adopted. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 2641-14

**TO USE PROGRAM FUNDS FROM THE CITY OF NEBRASKA CITY
ECONOMIC DEVELOPMENT PROGRAM (LB840)**

WHEREAS, the **City of Nebraska City** has received Program Funds through the City of Nebraska City Economic Development Plan and,

WHEREAS, Program funds for Economic Development are allowed to be used for making grants for spurring downtown revitalization, the attraction of new capital investment through business development and to promote tourism in accordance with the City of Nebraska City Economic Development Plan, program and governing regulations, and,

WHEREAS, the City of Nebraska City Economic Development Plan has previously been adopted, and,

WHEREAS, the Citizens Advisory Review Committee has recommended a project presented through application by an eligible entity for a total funding of \$18,820 under specified conditions, funding will consist of \$13,020 in a grant through the Downtown District Assistance Program and \$5,800 in a loan and,

WHEREAS, the City Council of Nebraska City conducted a public hearing upon the proposed use of Economic Development Program funds,

NOW, THEREFORE, BE IT RESOLVED by the City Council of Nebraska City, that the obligation of funds is approved according to the recommendations of the Citizens Advisory Review Committee and the Mayor is hereby authorized to execute all necessary and appropriate documents on behalf of the City and the City of Nebraska City Economic Development Program to complete the grant project for **“Fox Center, L.L.C.”**, contingent upon approval of the City Attorney as to form.

Passed and adopted on the 18th day of August, 2014 by the Mayor and Council of the City of Nebraska City, Nebraska.

Jack Hobbie, Mayor

Mayor Hobbie introduced Ordinance No. 2946-14 entitled: AN ORDINANCE AMENDING SECTION 521.05, INCIDENTAL SIGNS, OF THE OFFICIAL ZONING ORDINANCE OF THE CITY OF NEBRASKA CITY, NEBRASKA; TO REPEAL ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO DECLARE AN EFFECTIVE DATE; and moved that the statutory rule requiring reading on three different days be suspended. Commissioner Handy seconded the motion to suspend the rules and upon roll call the following voted YES: Crunk, Stark, Mercer, Handy and Mayor Hobbie. Voting NO: None. The motion to suspend was adopted by three-fifths of the Council and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Mayor Hobbie moved for final passage of the ordinance, which motion was seconded by Commissioner Handy. The Mayor then stated the question: "Shall Ordinance No. 2946-14 be passed and adopted?" Upon roll call the following voted YES: Crunk, Stark, Mercer, Handy and Mayor Hobbie. Voting NO: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed his signature thereto. A true and correct copy of said ordinance is as follows:

ORDINANCE NO. 2946-14

AN ORDINANCE AMENDING SECTION 521.05, INCIDENTAL SIGNS, OF THE OFFICIAL ZONING ORDINANCE OF THE CITY OF NEBRASKA CITY, NEBRASKA; TO REPEAL ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO DECLARE AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF NEBRASKA CITY, OTOE COUNTY, NEBRASKA, AS FOLLOWS:

SECTION 1. SECTION 521.05 AMENDMENT:

That Section 521.05 of the Official Zoning Ordinance of the City of Nebraska City, Nebraska, is hereby amended to read as follows:

521.05 *Incidental signs*: The following incidental signs shall be permitted, subject to the listed requirements and limitations:

1. Signs directing and guiding traffic, identifying a parking or loading area, or designating building entrances on private property. Such signs shall not exceed four (4) square feet in area for each sign, shall not exceed a height of four (4) feet if free-standing, and shall be set back a minimum of five (5) feet from any right-of-way line.
2. Temporary signs, such as sail signs, in connection with a special event, provided such signs are limited in use to thirty (30) total days per calendar year, per premises, and are set back a minimum of five (5) feet from any right-of-way line. Prior to erecting said special event temporary sign, a sign permit shall be obtained from the city clerk-treasurer, completed, and approved by the building inspector.
3. Temporary signs in connection with buildings under construction, model homes and similar longer-term temporary signs which shall be removed when the work or sale is completed. Any sign reflecting a "coming soon" message must be removed when the work is completed. Work of this nature must have a building permit approving the work and run under the same time-line as building permits (six (6) months to begin the work and two (2) years to complete the work from the day that the permit is issued). Such signs shall be set back a minimum of five (5) feet from any right-of-way line.
4. A temporary or permanent subdivision identification sign for each street entrance into a subdivision. Such signs shall be installed by a certified sign

installer. Street signs and subdivision signs shall not exceed two hundred fifty (250) square feet and shall be set back a minimum of ten (10) feet from any right-of-way line unless a greater setback is required to maintain street intersection visibility in accordance with Section 510 of the Zoning Regulations of Nebraska City.

5. Off-site signs identifying a church, school, public park, historic site, local service, benevolent organizations, and other public facilities are subject to the following limitations:
 - a. Such signs shall be placed on private property and shall not be placed on any public property or public right-of-way unless so authorized by the city council.
 - b. Such signs shall be located no closer than five (5) feet to the right-of-way line of any adjacent street.
 - c. Such signs shall not have a sign surface exceeding sixteen (16) square feet and such signs shall not exceed ten (10) feet in height.
 - d. Not more than one (1) such sign may be placed on the same sign structure.
 - e. Such signs shall be located no closer than two hundred (200) feet to any other sign, excluding those signs listed as exempted signs in Section 521.04 of this ordinance.
 - f. Such signs may be lighted or may be an electronic information sign as defined in Section 521.03 and shall be subject to the electronic information sign standards and parameters referenced in Section 521.09 of this ordinance.
6. Off-site signs identifying hospital and emergency medical care facilities are subject to the following limitations:
 - a. Such signs may be placed on private property subject to the limitations in Section 5 above; or,
 - b. Such signs may be placed on any public property or public Right-of-Way as authorized, with or without restrictions, by the City Council; however, no sign shall be placed in the Right-of-Way of any federal-aid highway.

SECTION 2. REPEAL:

That all ordinances or portions of ordinances in conflict herewith are hereby repealed.

SECTION 3. EFFECTIVE DATE:

This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed and Approved this 18th day of August, 2014.

Jack Hobbie, Mayor

Mayor Hobbie opened the discussion on the ballot referendum for the financing and construction of a new aquatic center for Nebraska City. After the reading of the resolution Phil Silvius addressed the Council about concerns of the S.P.L.A.S.H. Committee with the language contained in the ballot. The two concerns Mr. Silvius voiced were the ambiguity of the sunset language and the dollar amount of \$5,500,000.00. The committee wanted to make sure that the bond issue would only be for the aquatic center should, in the unlikely event the original bonds

were paid off early and that the maximum dollar amount be reduced to \$5,000,000.00 which the committee felt would be more accepted by the public. City Attorney David Partsch stated that he could amend the language on the sunset provision which would make it clearer and not likely that any tax money raised from this ballot issue would be used for any other purpose. Joe Johnson added that the engineers estimate for the aquatic center construction is \$4,700,000.00 and does not include necessary infrastructure such as a lift station and new tennis courts. Jan Pummel was concerned about any excess money from the bond issue. She was informed that the bond would only be issued for the amount of the construction. Jim Kuhn and Tammy Partsch supported the resolution with the revised language. Moved by Stark and seconded by Crunk to approve Resolution 2642-14 with the maximum bonding amount of \$5,000,000.00 and the revised sunset language. Upon roll call the following voted YES: Mercer, Handy, Crunk, Stark and Mayor Hobbie. Voting NO: None. Motion adopted. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 2642-14

A RESOLUTION TO SUBMIT THE ISSUE OF FUNDING PUBLIC PARK INFRASTRUCTURE IMPROVEMENTS BY INCREASING THE EXISTING SALES AND USE TAX OF ONE-AND- ONE-HALF PERCENT (1.5%) BY ONE-HALF PERCENT (0.5%) UPON TRANSACTIONS WITHIN THE CORPORATE LIMITS OF NEBRASKA CITY, NEBRASKA, TO THE REGISTERED VOTERS OF NEBRASKA CITY AT THE GENERAL ELECTION TO BE HELD ON NOVEMBER 4, 2014.

WHEREAS, the Mayor and City Commissioners of the City of Nebraska City, Nebraska, (the "City") have the authority to place the question before the registered voters of Nebraska City at the general election to be held on November 4, 2014, of whether the City shall fund public park infrastructure improvements with an increase in the existing sales and use tax of one-and-one-half (1.5%) upon transactions within the corporate limits of Nebraska City by an additional one-half percent (0.5%) pursuant to Neb. Rev. Stat. § 77-27,142;

WHEREAS, the City is a party to an Interlocal Cooperation Act Agreement, dated July 14, 2014, with Otoe County School District 0111 ("Nebraska City Public Schools") creating the Nebraska City Recreation Agency, which is a separate administrative entity relating to procurement, maintenance, and replacement of municipal public recreational infrastructure including an aquatic center and public park infrastructure project;

WHEREAS, the Mayor and City Commissioners of the City hereby determine that it is advisable to increase the existing sales and use tax of one-and-one-half percent (1.5%) upon transactions within the corporate limits of the City by an additional one-half percent (0.5%), with the proceeds from such rate in excess of one-and-one-half percent (1.5%) to be used solely for public park infrastructure including constructing, equipping and maintaining a modern aquatic center to replace the City's existing swimming pool, which buildings and capital equipment are used in the operation of municipal government and constitute tourism facilities in and for the City; and

WHEREAS, the Mayor and City Commissioners of the City intend to pledge such additional sales tax for repayment of bonds to be issued with a term of not to exceed fourteen (14) years financing said public infrastructure improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF NEBRASKA CITY, NEBRASKA, THAT:

1. The Mayor and City Commissioners of the City determine that at the general election on November 4, 2014, there shall be submitted to the qualified electors of the City the following proposition:

PROPOSITION

"Shall the governing body of the City of Nebraska City, Nebraska, fund constructing, equipping and maintaining an aquatic center facility and public parks infrastructure by imposing a sales and use tax in the amount of one-half percent (0.5%) in addition to the one-and-one-half percent (1.5%) currently in effect, upon the same transactions within the City of Nebraska City on which the State of Nebraska is authorized to impose a tax, subject to the following terms and conditions:

1) Use of Additional Tax. The proceeds from the additional City sales and use tax referred to in this Proposition shall be used solely for constructing, equipping and maintaining public parks infrastructure within the City including a modern aquatic center project to replace the City's existing swimming pool, with one hundred percent (100%) of the revenue collected to be used for the purposes of the Interlocal Agreement for public infrastructure improvements between the City and Otoe County School District 0111 ("Nebraska City Public Schools"), which will benefit from relocation of tennis courts involved in the aquatic center project.

2) Pledge of Tax to Pay Bonds. The Mayor and Board of Commissioners of the City may issue bonds (in an aggregate amount of not

to exceed \$5,000,000 for all such purposes) and refunding bonds to refund those authorized by this proposition, with a final term of not later than fourteen (14) years after the effective date of the additional sales and use tax referred to in this Proposition and may pledge the proceeds from the additional City sales and use tax referred to in this Proposition to pay the principal of and interest on such bonds and any refunding bonds and may dedicate a portion of the City’s property tax levy authority as provided in Neb. Rev. Stat. § 77-3442, to meet debt service obligations under any such bonds.

3) Termination of Tax. The additional City sales and use tax of one-half percent (0.5%) referred to in this Proposition shall automatically terminate upon repayment of bonds described above.

Yes (for such bonds and sales and use tax)

No (against such bonds and sales and use tax)

If a majority of the votes cast upon such question shall be in favor of such tax, then the governing body of the City of Nebraska City shall be empowered as provided by Neb. Rev. Stat. § 77-27,142, and shall forthwith proceed to impose such additional sales and use tax. If a majority of those voting on the question shall be opposed to such tax, then the governing body of the City of Nebraska City shall not impose such a tax.”

2. Notice of the election pursuant to subsection (1) of this Resolution shall state the date on which the election is to be held and the hours the polls will be open. The notice shall be published in a newspaper that is published in or of general circulation in the City of Nebraska City, Nebraska, not more than thirty nor less than ten days before the election.
3. The City Clerk-Treasurer is hereby directed to certify this Resolution to the Otoe County Clerk on or before September 1, 2014 for the general election to be held on November 4, 2014, and to prepare and cause to be published all notices that are required by law and as may be deemed appropriate regarding such election.

PASSED and APPROVED this 18th day of August, 2014.

Jack Hobbie, Mayor

Brett Gay and Jason Esser presented the Council with an offer of \$25,000.00 for four (4) city owned lots in Deer trail Subdivision. Mr. Gay explained their plans for the properties. They plan to build duplexes for 55+ couples and individuals. Mr. Gay stated that while this offer is lower than the previous offer but that offer did not include any plans for the property, the plan we are offering contains the type of housing, a price point and a start date. Mr. Stark had a problem with this offer in that the City Council did not like the original offer and an appraisal estimated the value of the lots at \$108,000.00. Mayor Hobbie stated “If price is the issue maybe we should postpone the vote.” Moved by Mayor Hobbie and seconded by Commissioner Handy that the request be postponed and that the Mayor and Commissioner Handy meet with Mr. Gay and Mr. Esser.” Upon roll call the following voted YES: Crunk, Stark, Mercer, Handy and Mayor Hobbie. Voting NO: None. Motion carried.

Erin Arias and K. Edwards requested the closure of 18th Street for the half block south of 4th Corso for a block party on September 13th from 10 am to 5 pm. Moved by Commissioner Handy and seconded by Stark to approve the request to close 18th Street for a block party on September 13th from 10 am to 5 pm. Upon roll call the following voted YES: Mercer, Crunk, Stark, Handy and Mayor Hobbie. Voting NO: None. Motion carried.

Moved by Commissioner Handy and seconded by Stark to approve Resolution 2643-14 increasing ambulance rates. Upon roll call the following voted YES: Mercer, Crunk, Stark, Handy and Mayor Hobbie. Voting NO: None. Motion adopted. A true and correct copy of said resolution is as follows:

Resolution 2643-14

WHEREAS, on the 6th day of November, 2012, the Mayor and Commissioners of the City of Nebraska City, Nebraska adopted new fee schedules for the Nebraska City Fire and Rescue Department – Fire Division and the Nebraska City Fire and Rescue Department – EMS Division, and

WHEREAS, The Nebraska City Fire and Rescue Department staff has reviewed the rate schedule, and

WHEREAS, City staff finds that adoption of the recommended rates by resolution would be prudent for the City,

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NEBRASKA CITY, OTOE COUNTY, NEBRASKA THAT:

The City hereby adopts the following fee schedules attached as Exhibit A for EMS Billing,

Passed and approved the 18th day of August, 2014

Jack Hobbie, Mayor

RESCUE SERVICE FEES

Level of Service	Current	Proposed
BLS Non-Emergency Base	\$500.00	\$600.00
BLS Emergency Base	\$660.00	\$750.00
ALS Non-Emergency Base	\$790.00	\$850.00
ALS Emergency Level 1	\$820.00	\$925.00
ALS Emergency Level 2	\$870.00	\$1,100.00
Mileage	\$ 17.00	\$ 20.00
Assess and Release	\$ 0.00	\$100.00

Crystal Bennett explained that she is planning on having a vendor fair at the newly completed FOX Center and that Mac’s Creek Winery will have a booth and will be selling wines and providing samples. Moved by Stark and seconded by Commissioner Handy to approve the SDL for Mac’s Creek Winery. Upon roll call the following voted YES: Crunk, Mercer, Stark, Handy and Mayor Hobbie. Voting No: None. Motion carried.

Leroy Frana explained the request from the Village of Douglas that Nebraska City Utilities Department provide natural gas to the village. Mr. Frana explained that at least 60 residences and businesses pledge to connect at \$3,100.00 per hook up before the utilities would proceed. Moved by Stark and seconded by Handy to approve the request from the utilities department to continue with the sign-up process. Upon roll call the following voted YES: Mercer, Crunk, Handy and Mayor Hobbie. Voting NO: None. Motion carried.

City Administrator Joe Johnson informed the Council that he had made all the changes suggested at the budget work session on Friday August 15th. Stark was concerned that the amount budgeted for upgrading the communications network might not be adequate. Stark asked about certain entries in the September 30, 2014 auditor’s report. The City Clerk – Treasurer pointed out that the audit has nothing to do with the budget. Commissioner Handy asked about employee wages this year to make sure that all employees have an opportunity for wages increases. City Clerk _ Treasurer advised the Council that according to state statute the budget needs to be turned into the State Auditor’s Office no later than September 20th. Mercer stated now that the votes are done he will start to look at the budget possibly even tonight. No date was set for the Public Hearing on the 2014-2015 Fiscal Year Budget.

Meeting adjourned at 7:45 p.m.

Arnold M. Ehlers, City Clerk - Treasurer

AFFIDAVIT

I, the undersigned City Clerk for the City of Nebraska City, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Board of Commissioners, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Arnold M. Ehlers, City Clerk-Treasurer